

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

School Committee Conference Room  
Emerson School  
Bolton, MA

October 29, 2014

**SCHOOL COMMITTEE IN ATTENDANCE:** Nancy Federspiel, Maureen Busch, Cathy Thier, Lynn Colletti, and Lorraine Romasco

**ABSENT:** Nicole Odekirk, Julie Fay, Kara Keith

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools, George King, Assistant Superintendent of Schools

**CALL TO ORDER**

Ms. Federspiel called the meeting to order at 6:04 PM in the School Committee Conference Room, Emerson School, Bolton, MA.

**CONSENT AGENDA**

Topics on consent agenda included:

**October 24, 2014 Warrants**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3442	10/24/14	VENDOR	\$ 374,997.33
3443	10/24/14	BENEFIT	\$ 700,352.12
3444	10/24/14	PAYROLL	\$1,340,769.97

Minutes of October 8, 2014 as amended.

**SUPERINTENDENT'S REPORT**

Mr. Wood reviewed his Superintendent's report; *(The Superintendent's Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*

Topics included:

- Concession Stand Grand Opening
- Security Protocol Update
- Superintendent's Goals (draft 2)
- MASC Training Modules
- District Improvement Plan
- Honor Roll
- Staff Feedback for Budget Preparation
- NEASC Preparation
- Foundation Review Commission
- Administrator District Determined Measures
- Parent and Family Engagement
- School Start Times

## **SUBCOMMITTEE REPORTS**

### **Student Advisory Report**

Ms. Kirschbaum reported;

- Nashoba is looking forward to Halloween. This afternoon, Nashoba Best Buddies participated in trick-or-treating through the halls of the high school.
- DECA members attended the Fall State Leadership Conference at Bentley University today as well. Students got a tour of the market research center and the stock room and also learned how to dress for success.
- Nashoba field hockey showed support for their teammate Michelle, who is battling cancer, by compiling some of the videos they make for her during each game into a “You Fight We Fight” youtube video. It is titled NFH Loves Michelle and currently has almost 3,000 views.
- The journalism students have recently launched a new website at [cheiftainpress.net](http://cheiftainpress.net) to cover both Nashoba and world news.

The regular season has come to an end and the post-season is about to begin!

- The golf team finished their season at 9-7 and placed 8<sup>th</sup> place in Central Mass.
- The cross-country teams ended the regular season with a record of 5-1. The boys team won the Wachusett Invitational and the League Championship last weekend.
- The boys soccer team has been playing well at the end of the season. The team finished their season on the road at Bromfield today.
- The football team is currently 2-4 and lost a tough one-touchdown game last week in Fitchburg. Nashoba hosts Westboro this Friday night.
- The girls soccer team has ended their regular season with an overall record of 13-3-2. The team will find out their playoff seed on Friday, but will most likely be home for the quarterfinal game next week.
- The volleyball team finished their season with a 13-7 record and is seeded 9<sup>th</sup> heading to number 8 Norton on Thursday afternoon to play in the first round of the Division 2 Central-East tournament.
- The field hockey team finished the season with a 16-1-1 record and earned the number one seed in playoffs. The girls have a first round bye and will host the winner of Wachusett/Burncoat on Friday at 2:30pm.
- In addition, our field hockey team will be this week’s Channel 5’s “High 5” with Mike Lynch.
- On October 18th, many Nashoba band members travelled to Gillette Stadium to join 78 other schools at UMASS Band Day.
- Student leaders will also be going to MIT to attend the SPARK conference, where the Dalai Lama will be speaking. Students are making gratitude flags to string together there.
- Nashoba also celebrated “purple pinky day” in support of polio vaccinations for children in impoverished regions in Africa.

### **Facilities and Finance Subcommittee**

Ms. Busch reported the warrants were signed last week so there was no warrant discussion, they committee discussed internet bandwidth and asset inventory controls. Ms. Busch advised she attended the audit advisory meeting and a report is forthcoming.

### **Personnel Subcommittee**

No Report

### **NRHS Space Study Task Force**

No Report

### **Policy Subcommittee**

Mr. Wood advised there will be policies presented later in the meeting for a second reading.

### **SEPAC (Special Education Parents Advisory Council)**

No Report

**ESBC**

No Report

**NEW BUSINESS**

**First Quarter Financial Statement**

Mr. King advised the district is in good shape for the first quarter, there are no major variations from what was expected. Mr. King advised a couple areas that will need to be monitored are Special Education and out of district tuition but at this point both areas are fine. Mr. King also advised we have a positive projection for payroll. Mr. King provided the first quarter financial statement for review.

**MASC Training Modules**

The committee discussed the workshop options. The committee came to a consensus they would like to pursue training from MASC. Ms. Federspiel will contact the MASC to find out more details on the availability of MASC personnel to provide training, which modules and the time commitment is needed from the NRSC.

**MCAS School Results**

Mr. Bates provided an overview powerpoint presentation reviewing and explaining the acronyms used by the state in the MCAS results and what comprises a subgroup. Principals from each school reviewed their MCAS results, highlighting areas of growth, needs and what programs are in place to help the students in the needs improvement category.

**Schedule November Meetings**

Ms. Federspiel advised the next meeting is scheduled for November 5<sup>th</sup>, two members are going to be attending the MASC conference and she will not be in attendance, so therefore the remaining five will need to be present. The committee discussed meeting date options and came to a consensus to cancel the November 5<sup>th</sup> meeting. The committee discussed signatures for warrants and decided to vote that only 2 of the 3 members of the finance subcommittee or their designee would be needed to sign the warrants on the warrants weeks when a meeting is not being held.

**MOTION**

Maureen Busch made a motion to approve only 2 of the 3 members of the finance subcommittee or their designee would be needed to sign the warrants on the warrants weeks when a meeting is not being held; seconded by Nancy Federspiel **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Lynn Colletti, and Lorraine Romasco **VOTED AND PASSED. UNANIMOUS (5-0-0)**

**MOTION**

Cathy Thier made a motion to cancel the November 5, 2014 meeting, the next meeting to be held on the regular scheduled date of November 19, 2014; seconded by Nancy Federspiel **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Lynn Colletti, and Lorraine Romasco **VOTED AND PASSED. UNANIMOUS (5-0-0)**

**Policies for second reading**

Tabled to next meeting

GCO - Evaluation of Professional Staff – Second Reading

JICFB - NRSD Positive Climate-Bullying Prevention and Intervention – Second Reading

IHBD-1 - Title I Supplement, Not Supplant Policy and Procedures – Second Reading

IHBD-2 - Title I Evaluation Procedure – Second Reading

IHBD-3 - Title I Family Engagement – Second Reading

**OLD BUSINESS**

**District Improvement Plan**

Tabled to next meeting

**Superintendent's Goals**

Tabled to next meeting

**Honor Roll**

Tabled to next meeting

**CORRESPONDENCE**

**ACTION ITEMS**

**CITIZENS' COMMENTS**

NONE

**MOTION**

Cathy Thier made a motion to adjourn at 8:18 pm; seconded by Nancy Federspiel **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Lynn Colletti, and Lorraine Romasco **VOTED AND PASSED. UNANIMOUS (5-0-0)**

Respectfully Submitted,  
Aleta Masterson  
Executive Assistant

**Reference Documents/ Presentations**

Agenda

Meeting Minutes of October 8, 2014

Superintendent's Report

Assabet Valley Collaborative First Quarter Report

First Quarter Financial Report

MASC Training Brochures

2014 MCAS at a Glance PowerPoint Presentation

MCAS Presentation by School Principals (Oral)

Policies:

GCO - Evaluation of Professional Staff – Second Reading

JICFB - NRSD Positive Climate-Bullying Prevention and Intervention – Second Reading

IHBD-1 - Title I Supplement, Not Supplant Policy and Procedures – Second Reading

IHBD-2 - Title I Evaluation Procedure – Second Reading

IHBD-3 - Title I Family Engagement – Second Reading

ADDA-1 - NRSD CHRI policy – Second Reading

GCCAG - Domestic Violence Leave policy – First Reading

Superintendent's 2014-2015 Goals (revised)

2014-2019 District Improvement Plan

End-of-Cycle Summative Eval.2014

Honor Roll PowerPoint Presentation

DRAFT